




Policy Title: USE OF ARTIFICIAL INTELLIGENCE (AI)		Policy Section: II Executive Limitations	Policy Number: II-60
Approved By: Board of Directors	Date Approved: Nov 21, 2025	Date Reviewed/ Revised:	Board Chair's Signature: 

BACKGROUND

The Board of Directors is responsible for ensuring that the CMLTO's use of Artificial Intelligence (AI) supports its statutory mandate to protect the public while upholding the highest standards of ethics, transparency, and accountability.

EL II-60 Use of Artificial Intelligence (AI) Policy establishes the boundaries within which the Registrar & CEO shall implement AI systems, ensuring fairness, privacy, human oversight, and responsible innovation that enhances regulatory effectiveness and public trust.

POLICY PURPOSE

EL II-60 Use of Artificial Intelligence (AI) Policy establishes delegates authority to the Registrar & CEO to manage and apply AI systems across CMLTO operations in alignment with the Board's Ends Policies, strategic objectives, and ethical and legal obligations. It also defines the boundaries and accountability mechanisms consistent with the CMLTO AI Strategy, AI Governance Framework, and AI Implementation Plan within which all AI activities must occur.

POLICY

The Registrar & CEO shall not cause or allow the development, acquisition, or use of AI systems that compromise fairness, accountability, privacy, safety, or public confidence in the College's regulatory or governance functions.

This Policy shall be interpreted in conjunction with the CMLTO Artificial Intelligence (AI) Strategy and AI Governance Framework.

Accordingly, the Registrar & CEO shall not operate without:

Human Oversight and Decision Authority

1. Ensuring that all AI systems include appropriate human oversight, review, and accountability in every decision affecting registrants, applicants, or the public,

Data Governance and Privacy

2. Implementing safeguards to protect data integrity, privacy, and security in accordance with applicable laws and regulations,

Bias, Fairness, and Equity

3. Conducting regular assessments to identify, prevent, and mitigate bias or inequitable outcomes in AI systems,

Transparency and Public Disclosure

4. Maintaining transparency in all AI-related activities by documenting each system's purpose, risk level, and data sources,

Risk Management, Monitoring, and Reporting

5. Establishing robust risk assessment, monitoring, and reporting mechanisms proportionate to each AI system's risk tier,

External Collaboration and Vendor Oversight

6. Ensuring that all external vendors and partners meet contractual requirements for transparency, auditability, and data protection, and

Training and Capability Development

7. Maintaining adequate organizational competence to manage AI systems responsibly.

References

- CMLTO Artificial Intelligence (AI) Strategy
- CMLTO Artificial Intelligence (AI) Governance Framework
- Governance Process IV-180: Board Use of Generative Artificial Intelligence Policy
- CMLTO Artificial Intelligence (AI) Implementation Plan (2025–2027)