


| | | | | |
|---|---------------------------------------|--|--|--|
| Policy Title: STATUTORY AND BOARD COMMITTEE PRINCIPLES | | Policy Section: IV Governance Process | | Policy Number: IV-20 |
| Approved By: Board of Directors | Date Approved: Jan 23, 1996 | Date Reviewed/ Revised: Sept 9, 2005 May 3, 2007 Feb 9, 2010 Dec 12, 2011 Jan 24, 2014 Sept 18, 2014 Feb 7, 2017 Feb 4, 2020 Feb 7, 2023 | | Board Chair's Signature:  |

PURPOSE

The purpose of this policy is to articulate the principles that the Board uses to establish and operate the Statutory and Board Committees (Standing and Ad Hoc Committees).

BACKGROUND

The GP IV-20 Statutory and Board Committee Principles Policy applies to all Statutory Committees and all Board Committees to be established by the Board.

Statutory Committees are required by the *Regulated Health Professions Act, 1991*, and their composition is set out in the CMLTO By-Law. Statutory Committees support the work of the Board and contribute to the operational achievement of the Board's Ends, under the responsibility and authority of the Registrar & CEO as outlined in the Board-CEO Relationship Policies. Statutory Committees are accountable to the Registrar & CEO in the performance of their regulatory operational duties. Statutory Committees can also contribute to CMLTO governance through any recommendations to the Board regarding Board policy based on insights the Statutory Committee has developed through their work.

The Board may also establish Board Committees (Standing and Ad Hoc Committees), when required, to assist the Board in carrying out its responsibilities.

POLICY

Statutory and Board Committees are intended to reinforce the 'wholeness' of the Board's job in facilitating the development of Board policies and processes, and to never interfere with the authority delegated by the Board to the Registrar & CEO.

Accordingly Statutory and Board Committees

1. Facilitate the work of the Board. Statutory Committees also conduct the independent regulatory work of the CMLTO. As it relates to CMLTO governance

work, Statutory and Board Committees will normally assist the Board by preparing policy alternatives and their implications for Board deliberations and will not normally have direct dealings with current staff operations.

2. Fulfill their purpose/mandate and responsibilities with the protection of the public interest as the most critical decision determinant.
3. Must have a Board-approved Statutory or Board Committee Governance Process Terms of Reference and Mandate Policy which describes the purpose, scope and authority of the committee.
4. May not speak or act on behalf of the Board except when formally given such authority for specific and time-limited purposes.
5. Cannot direct the work of the management or exercise authority over staff. The Registrar & CEO is not required to obtain the approval of a Statutory or Board Committee before taking an executive action related to the Registrar & CEO Position Description, Ends Policy achievement, or Executive Limitations Policy compliance.
6. Will not be used to monitor Registrar & CEO organizational performance, because the Board as a whole retains the sole responsibility and authority for monitoring Registrar & CEO/organizational performance.
7. Shall fulfill their obligations consistent with the Board Code of Conduct, Confidentiality and Conflict of Interest expectations outlined in the CMLTO By-Law and the GP IV-80 Code of Conduct, Confidentiality and Conflict of Interest Policy.
8. Shall abide by the Board's commitment to conduct governance and regulatory work through the lens of equity, diversity, inclusion and justice. Chairs of the Statutory and Board Committees shall abide by GP IV-22, Role of the Committee Chair and lead the Committee processes based on the CMLTO's values including its dynamic commitment to equity, diversity, inclusion, and justice.
9. Do not have the authority to commit CMLTO funds or resources, except for the Executive Committee, which has been given the specific authority by the Board to administer the Registrar & CEO Compensation Program under the direction of Board policy.