




Policy Title: INTELLECTUAL PROPERTY		Policy Section: II Executive Limitations	Policy Number: II-70
Approved By: Board of Directors	Date Approved: Sept 16, 2008	Date Reviewed/ Revised: Nov 29, 2011 Sept 15, 2015 Nov 28, 2019 Feb 16, 2024	Board Chair's Signature: 

BACKGROUND

The CMLTO encourages an environment in which learning and inquiry flourish and will create and develop intellectual property as a natural consequence of achieving its Ends (Critical Outcomes) Policies.

The CMLTO adheres to the principles, where appropriate, that CMLTO knowledge and ideas should be made available for the benefit of all CMLTO registrants and the public.

The objectives of the CMLTO with respect to intellectual property are to:

- Promote and implement the expected outcomes of the CMLTO's Ends Policies.
- Foster a strong, inclusive, and integrated corporate and community identity.
- Protect the integrity and welfare of the CMLTO and the staff.
- Provide resources for registrants, the health system, governments, stakeholders, and the community.
- Encourage and stimulate organizational development.
- Appropriately protect the use of CMLTO's intellectual property.

POLICY PURPOSE

This policy establishes the rights, obligations, and risk boundaries of the CMLTO in relation to its intellectual property. Categories of intellectual property material may include but are not limited to the following:

- manuals, publications, reports, articles and conference papers,
- guidelines and standards,
- policies, procedures, and programs,
- multi-media, audio-visual productions,
- questionnaires, forms, and surveys,
- software including databases and customized programs,
- research project results and reports and other documents.



POLICY

The Registrar & CEO shall not leave intellectual property belonging to CMLTO unprotected.

Further, the Registrar & CEO shall not operate without policies that:

1. Clarify that the intellectual property of CMLTO is owned by CMLTO and that CMLTO has the sole use of its intellectual property unless express permission is provided in writing.
2. Specify copyright procedures for CMLTO.
3. Specify the fair and equitable release of information policies for CMLTO related to the many stakeholders who may request use of CMLTO's intellectual property.
4. Clarify that registrants and staff may not sell or use CMLTO intellectual property for personal financial gain or cause harm to intellectual property developed by CMLTO.
5. Indicate the commitment of CMLTO to make decisions regarding the use and sharing of intellectual property based on an intentional and transparent assessment of what is in the best interest of the public.