


THE COLLEGE OF MEDICAL LABORATORY TECHNOLOGISTS OF ONTARIO (CMLTO)

RC 11

Alternative Documents for Registration Registration Committee

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APPENDICES	:	
COLLEGE CONTACT	:	Megan MacQuarrie, Senior Director, Regulatory Programs John Tzountzouris, Registrar & CEO
COMMITTEE CHAIR SIGNATURE	:	 Jennifer Pilzecker April 20, 2023

1.0 INTRODUCTION

2.0 BACKGROUND

Certain CMLTO registration processes require the submission of supporting documents from applicants and registrants. Each CMLTO registration criteria can be satisfied through several different supporting documents.

3.0 THE POLICY

The following is a list of documents that the Registration Committee (RC) will accept for each registration criteria:

Registration criteria	Acceptable documents for review
Applicant's past and present conduct	<ul style="list-style-type: none"> • Criminal Record and Judicial Matters Check (CRJMC) obtained in the last 6 months through Canadian police service • Vulnerable Sector Check obtained in the last 6 months through Canadian police service • Other third-party police screening service that is deemed equivalent to the CRJMC
	<p>For labour mobility:</p> <ul style="list-style-type: none"> • Letter of Standing from a Canadian regulatory body with current Practising or Active registration.
Proof of eligibility to work in Canada	<ul style="list-style-type: none"> • Canadian citizenship <ul style="list-style-type: none"> ○ Birth certificate from a Canadian province or territory ○ Canadian certificate of registration of birth abroad ○ Certified statement of live birth from a Canadian province or territory ○ Certificate of Canadian Citizenship or Certificate of Naturalization (paper document or card, certificate letter) ○ Valid Canadian passport ○ Certificate of Indian Status ○ Record of Indian Register • Permanent Resident/Landed Immigrant <ul style="list-style-type: none"> ○ Valid Permanent Resident card ○ Confirmation of Permanent Residence (IMM5292) ○ Record of Landing ○ Canadian Immigration Identification card • Valid Canadian Work permit • Valid Study Permit which indicates that the student is authorized to work without limitation during the study

	<p>period</p> <ul style="list-style-type: none"> • HSO/CMA - accredited MLT program graduation certificate or official letter of completion or official transcript • Confirmation letters/official transcripts from the list below stating the language of instruction was English or French, <ul style="list-style-type: none"> ○ Highschool ○ Non-accredited MLT program ○ Undergraduate degree program • Published academic paper(s) such as thesis, research publications from Master's or Doctorate program with an accompanying letter from the principal investigator, program professor, or supervisor • Valid language fluency exam results from, <ul style="list-style-type: none"> ○ Test of English as a Foreign Language (TOEFL) ○ International English Language Testing System (IELTS) - General ○ Canadian English Language Proficiency Index Program (CELP) – General ○ Test d'évaluation du français (TEF) ○ The Citizens Foundation (TCF) Canada ○ Michener English Language Assessment (MELA)
Language fluency in English or French	
Education and training requirements	<ul style="list-style-type: none"> • HSO/CMA - accredited MLT program graduation certificate or official letter of completion or official transcript • An equivalent CSMLS Prior Learning Assessment Report • Relevant baccalaureate degree from a Canadian university (graduation certificate or official letter of completion or official transcript) and relevant course descriptions
Completion of qualifying examination	<ul style="list-style-type: none"> • Canadian Society for Medical Laboratory Science (CSMLS) MLT exam <ul style="list-style-type: none"> ○ Exam result document ○ CSMLS certificate
Active engagement requirement	<ul style="list-style-type: none"> • Medical Laboratory Science (MLS) clinical placement in the preceding three years through submission of an HSO-accredited program graduation certificate or official letter of completion or official transcript • Employment letter demonstrating the applicant was engaged as a medical laboratory technologist in the three years preceding their application. • Refresher course transcript or certificate of completion

4.0 PURPOSE

5.0 SCOPE

This policy applies to all applicants and registrants for registration with the CMLTO.



6.0 COMMITTEE PROCESS AND PROCEDURES *(If applicable)*

RC 03 – Language Fluency

RC 08 – Refresher Courses

RC 10 – Guarantor Policy

RC 13 – Active Engagement

RC 16 – Background Check of Applicants

7.0 PRINCIPLES

8.0 DEFINITIONS

9.0 EXCEPTIONS

When unanticipated delays are encountered with acquiring or submitting documents, the Registrar & CEO may request an Acknowledgement & Undertaking (A&U) to register applicants.