College of Medical Laboratory Technologists of Ontario

CMLTO BOARD ELECTIONS INFORMATION GUIDE

Consider acting as the voice of the public in Ontario and making a difference in the regulation of the profession in Ontario?

If you are a medical laboratory technologist (MLT),
who has a passion to serve the public and promote public safety,
the CMLTO is inviting you to take a vital role in the regulation of the profession in the public interest by joining its Board of Directors!

The profession of medical laboratory technology in Ontario is self-regulated. Therefore, the MLTs have the opportunity to play an active role in shaping the future of the profession in Ontario and serving the public interest.

The College of Medical Laboratory Technologists of Ontario (CMLTO) protects the public's right to safe, competent, ethical health care by regulating the profession of the medical laboratory technology in the interest of the public in Ontario.

The CMLTO Board Members have a direct voice in setting the strategic direction of the College to fulfill its statutory mandate:
"To serve and protect the public in Ontario"

The CMLTO Board Elections Information Guide is intended to encourage all MLTs in Ontario, who are interested in offering their wealth of knowledge, experience, and enthusiasm in pursuit of public protection, to consider putting their names forward to become a CMLTO Board Member.

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CMLTO BOARD ELECTIONS
FREQUENTLY ASKED QUESTIONS

WHAT DOES THE CMLTO BOARD OF DIRECTORS DO?

The CMLTO Board of Directors is the governing body of the CMLTO, which sets out the strategic and policy direction for the College in the interest of the public in Ontario.

WHO ARE THE CMLTO BOARD MEMBERS?

The CMLTO Board is composed of Public Board Members, who are appointed by the provincial government, and Professional Board Members (MLTs), who are elected or appointed from registrants.

The CMLTO Board currently has eight (8) Public Board Members, eight (11) Professional Board Members (MLTs), and one (1) Academic Member.

WHY SHOULD I CONSIDER GETTING INVOLVED IN THE CMLTO BOARD?

Serving as a CMLTO Board Member is a personally and professionally rewarding experience. It provides you with the opportunity to:

- Gain leadership experience in public protection by getting directly involved in the regulation of the profession,
- Broaden your knowledge about the profession and importance of public protection, and understanding of governance by getting actively involved in the decision-making process of the College, and
- Get further involved in the profession by being part of a committed group of medical laboratory technologists (Professional Board Members) and government-appointed Public Board Members who help to shape the future of the profession.

IS BOARD PARTICIPATION COUNTED TOWARD MY CONTINUING PROFESSIONAL DEVELOPMENT REQUIREMENT?

Yes. Board participation may be counted toward one's Continuing Professional Development requirement.

For further information:

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	CMLTO Professional Portfolio - Self-directed Study Guideline As self-regulated healthcare professionals, medical laboratory technologists (MLTs).
	IF I GET ELECTED, DO I REPRESENT THE DISTRICT, FROM WHICH I AM ELECTED, OR THE REGISTRANTS IN MY DISTRICT WHO ELECTED ME? No. You don't represent the constituency/geographical area of the district from which you have been elected or the Registrants in the District who elected you. As a CMLTO Board Member, you serve the people in Ontario. Therefore, you don't represent and are not beholden to Registrants in your district, who elect you, but rather to the public of Ontario.
	IF I WON'T REPRESENT THE DISTRICT, FROM WHICH I AM ELECTED, THEN WHY AM I ELECTED FROM A DISTRICT? There are eight (8) Electoral Districts established for the purpose of election of Registrants to the Board of Directors to ensure equitable representation of the public interest in Ontario. It is important to have Registrants elected from various electoral districts to ensure that the perspectives of all medical laboratory technologist in Ontario are heard and reflected on the Board of Directors.
	IF ELECTED, AM I ACCOUNTABLE TO THE PROFESSION OF THE MEDICAL LABORATORY TECHNOLOGY? No. The CMLTO represents the interests of the public not the profession, and hence, is accountable to the public of Ontario.
	HOW LONG IS THE TERM OF OFFICE OF A BOARD MEMBER? The term of office of a Registrant elected to the Board of Directors as a Professional Board Member is three (3) years, which commences on January 1st of the calendar year following the Board election. The term of office of a Registrant elected to the Board of Directors to fill a vacancy starts immediately and continues until the end of the current term.
	I WANT TO BECOME A CMLTO BOARD MEMBER AND SERVE THE PUBLIC OF ONTRIO, BUT I LIVE TOO FAR. WHAT CAN I DO? It is easy! In 2023, the CMLTO moved to hybrid meetings, which provides the Board Members with the opportunity to attend the meetings in-person or virtually (via Microsoft Teams),

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WHAT WOULD MY TIME COMMITMENT BE?

The CMLTO Board of Directors meets 4 times per year for a two-day meeting.

Each Board Member also serves on at least one Statutory Committee, each of which has a specific function as described in the legislation. The number of committee meetings per year and time commitment for each Committee vary according to the workload of the Committee. The Board members should expect to spend an average of 10 to 15 days participating in CMLTO meetings each year.

Each Board and Committee meeting requires a preparation time for reviewing the meeting materials, which are provided to the Members at least one week prior to the meeting date. The Board and Committee meeting dates are set well in advance to help the Members to plan.

I AM IN ACTIVE PRACTICE; WILL I BE COMPENSATED FOR MY TIME AWAY FROM MY PRACTICE?

Yes. The CMLTO Professional Board and Committee Members are reimbursed by the College for their time commitment (for attendance and preparation) and any reasonable expenses related to attending a meeting such as travel, meals and accommodation, should this be necessary.

Rates of Remuneration

Per diem* for attendance	Applicable when conducting Board or Committee business	1 day - $150	For meetings 3 hours or more
		half-day - $ 75	For meetings 3 hours or less
Per diem for preparation time		1 day - $150	For meetings 3 hours or more
		half-day - $ 75	For meetings 3 hours or less

*A per diem is the amount that is payable for conducting the formal business of the College (e.g., attending & preparing for a meeting).

I DON'T HAVE ANY EXPERIENCE AS A BOARD MEMBER, DO I GET A TRAINING?

Yes. The College has a "New Board Member Orientation and Training Program" in place:

- All new Board Members receive the CMLTO Board Member Orientation Manual prior to the start of their term.
- The CMLTO Board Portal contains various additional resources for the Board Members.

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- All Board Members receive a comprehensive orientation regarding the CMLTO's role, mandate, and governance framework at the first Board meeting of the year.
- The new Board Members are also supported by qualified and experienced Board Members through the CMLTO Board Mentor Program.
- All Board Members receive ongoing orientation and training at each Board meeting throughout the year.

WHAT ARE THE ELIGIBILITY REQUIREMENTS TO RUN FOR ELECTION?

You can access the eligibility requirements to run for the CMLTO Board election here.

HOW DO I RUN FOR ELECTION IF AM INTERESTED?

You can find more information about the CMLTO Board Election Process by clicking here.

IF ELECTED, WHEN WOULD I TAKE OFFICE?

If elected, your term of office will commence on January 1st of the calendar year following the Board election. For instance, if the Board election is held in 2024, your term of office will commence on January 1, 2025.

WHAT ARE THE KEY DATES/TIMELINES FOR THE CMLTO BOARD ELECTIONS?

The CMLTO Board Election timelines can be accessed here.

AM I ABLE TO ATTEND A BOARD MEETING TO OBSERVE PRIOR TO STANDING FOR ELECTION?

Absolutely! CMLTO Board meetings are open to the public and observers are welcome to register to view the meeting via Zoom. You can see the dates of the CMLTO Board meetings here.

To register for a Board meeting, please contact the Executive Office at executiveoffice@cmlto.com, at least 48 hours prior to the meeting.

You can also access the materials of all previous Board meetings here.

CAN I WITHDRAW FROM THE ELECTION IF MY CIRCUMSTANCES CHANGE?

Yes. A candidate may withdraw their nomination for election to the Board by giving a notice to the Registrar and CEO at

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	executiveoffice@cmlto.com, no later than the deadline for receipt of nominations by the College.
?	**IF I AM ELECTED TO THE CMLTO BOARD, AM I PERMITTED TO TAKE ON ANOTHER POSITION IN A DIFFERENT ORGANIZATION?** The CMLTO Board Members cannot hold any positions at other organizations, which would cause a conflict of interest, such as; an officer, director or employee of one of the following: professional association of medical laboratory technologists, a union representing medical laboratory technologists, or an association that represents employers of medical laboratory technologists. For further information and/or clarification please contact the Registrar and CEO at executiveoffice@cmlto.com.
?	**CAN I BE INVOLVED WITH A CMLTO STATUTORY COMMITTEE INSTEAD OF BECOMING A BOARD MEMBER?** Registrants of the College, who are in good standing, can take an active role in the regulation of the profession by serving on the CMLTO Statutory Committees as Non-Board Committee Members (NBCMs). Non-Board Committee Members are Registrants of the College who are not Members of the Board of Directors If you are interested in serving on a CMLTO Statutory Committee, you can apply here.

We hope that this information guide encourages you to consider putting your name forward to become a CMLTO Board Member and serve the public interest in Ontario.

Equity, diversity and inclusion are a priority for the CMLTO.

Therefore, applications from all equity deserving groups in Ontario are encouraged to optimize the richness of diversity in the CMLTO Board composition and decisions.

Do you have more questions? Please contact us!

executiveoffice@cmlto.com