

FOCUS

A CMLTO newsletter for members

2018 - Issue 2

Message from the President, Karen Persad, MLT



Engagement brings awareness that guides strategic planning and continuous improvement. I am pleased to announce that the Council is embarking on a public engagement project to collect feedback and opinions via an online survey.

The Council is interested in hearing from members of the public to learn what they think about CMLTO's efforts to build public confidence, ensure accountable professionals, and contribute to health system transformation.

The responses we receive will be used to inform the Council's policy work and to ensure the CMLTO is meeting its strategic goals to protect the public.

We will be using various methods to engage the public to take part and you may see calls to action and links to the survey via several channels over the next few months.

I welcome you to help us invite Ontarians to complete the survey by sharing this link https://ca.research.net/r/CMLTO_Council_survey_F or by directing them to the CMLTO website (www.cmlto.com) which has a link to the survey on the homepage.

Thank you for helping us keep in touch with those who depend on our quality care.



[Download a PDF](#)
of this issue of FOCUS.

For past issues,
click [here](#).

Message from the Registrar & CEO, Kathy Wilkie, BHA, MLT



There is still time to answer the Call for nominations for election to the CMLTO Council!

Help shape the future of healthcare in Ontario! The CMLTO Council invites engaged, motivated MLTs to run for Council election in 6 districts of the province.

Council establishes the CMLTO's strategic direction and the outcomes that will lead self-regulation forward in the interest of public safety. **The deadline for election nomination forms to be received by the CMLTO is Friday, May 25, 2018, 4:30 pm.**

Learn more by clicking [here](#) (PDF).

The CMLTO exists to serve and protect the public. I encourage you to consider getting actively involved in College governance!

Do you have what it takes to help lead the CMLTO? Call for nominations for election to the CMLTO Council!

Help shape the future of healthcare in Ontario! The CMLTO Council invites engaged, motivated MLTs to run for Council election.

Can you tick all the boxes?
The CMLTO is looking for MLTs who will be effective Council members. Their skills, traits, and knowledge should include:

- the ability to work with a group to make decisions
- the ability to understand and follow governance processes
- a willingness to devote time and effort to the work of the CMLTO and the Council
- good communication skills
- an understanding that the goal of the CMLTO is to serve and protect the public.

The Council governs within a Policy Governance® framework. Members should be aware of the CMLTO mission and vision, the Strategic Framework, its regulations, and the Compendium Statute.

The CMLTO exists to protect the public's right to safe, high-quality healthcare. The CMLTO Council is the College's governing body; it establishes the College's strategic direction and the outcomes that will lead self-regulation forward in the interest of public safety.

As a Professional Member of Council your duties will include collaborating with MLTs and Public Members to:

- ensure the public receives quality medical laboratory services from competent and ethical professionals in accordance with the legislation
- establish CMLTO's strategic direction and the outcomes that will lead it to achieve its public protection mandate
- contribute to CMLTO's governance to form policy direction, influence strategy and operations, and monitor results and progress on policy achievement and compliance.

The deadline for election nomination forms to be received by the CMLTO is Friday, May 25, 2018, 4:30 pm.

Elections will be held this year for the following districts:

- District 1 – South West Region (Term: Jan 1, 2019 – Dec 31, 2021)
- District 3 – Toronto Area Region (Term: Jan 1, 2019 – Dec 31, 2021)
- District 9 – East Region (Term: Jan 1, 2019 – Dec 31, 2021)

Special elections for existing Council vacancies will also be held this year in the following districts:

- District 2 – Central West Region (Term: Date Elected – Dec 31, 2019)
- District 4 – North East Region (Term: Date Elected – Dec 31, 2018)
- District 7 – North West Region (Term: Date Elected – Dec 31, 2018)

Visit our website at www.cmlto.com to view eligibility criteria, download a copy of the nomination form, and read more about the CMLTO Council election process.

College of Medical Laboratory Technologists of Ontario

Information subject to change at any time. Contact the CMLTO Executive Office at executive@cmto.com. © 2018, The College of Medical Laboratory Technologists of Ontario.

Council Highlights

CMLTO Council took the following actions at its meeting on March 5, 2018:

- Approved the monitoring reports from 4 statutory committees:
 - Executive Committee Monitoring Report
 - Inquiries, Complaints, Reports Committee Monitoring Report
 - Quality Assurance Committee Monitoring Report
 - Registration Committee Monitoring Report
- Accepted the President's Incidental Briefing Report
- Accepted the Academic Member's Briefing Report
- Approved the Executive Committee Recommendation re Appointment of Member to District 2 – Central West Position (for the period January 1, 2018 – December 31, 2020)
- Participated in the Council Annual General Orientation Session
- Approved the 2018 CMLTO Integrated Council Strategic Agenda/Work Plan
- Reviewed Council's Governance Scorecard (Q4-2017)
- Approved the composition of the 2018 CMLTO Statutory Committees



CMLTO Council took the following actions at its meeting on March 6, 2018:

- Acknowledged the reasonableness of the Registrar and CEO's 2018 Ends Interpretation (strategic plan)
- Approved the Registrar & CEO's Executive Limitations Monitoring Reports re:
 - EL II-11 Financial Condition Policy
 - EL II-50 Corporate Identity & Public Image Policy
- Accepted the Registrar & CEO's Environmental Scanning/Incidental Report
- Reviewed and approved amendments to a Council Staff Relationship Policy:

- CSR III-10 Registrar & CEO Performance Appraisal Policy
- Reviewed and approved amendments to a Governance Process Policy:
- GP IV-60 Council Policy Champion Assignments
- Participated in an orientation session on CMLTO's Governance Framework & Approach

How CMLTO manages consultations & feedback

How the CMLTO handles feedback

The CMLTO receives communication from members and the public via:

- email
- web polls
- online forms
- phone calls
- online surveys
- formal consultations

- 1 All queries and comments are assessed and forwarded to appropriate program staff. Responses will be sent using the same channel of communication, if possible (i.e., emails will be responded to via email).
- 2 Communications received via online forms, surveys, or web polls will be forwarded to appropriate program staff, or to the CMLTO Council for consideration. Note: The CMLTO can only respond to questions made via these channels if visitors include their contact information.
- 3 Improvements to programs, services, or processes may be made based on feedback and suggestions after consideration by CMLTO Council and staff.

College of Medical Laboratory Technologists of Ontario
Information subject to change at any time. Contact: communications@cmlto.com © 2018, The College of Medical Laboratory Technologists of Ontario.

As part of its public protection mandate, the CMLTO is strongly committed to transparency and ensuring that its regulatory processes and information about members can be accessed easily by the public, by applicants, and medical laboratory technologists (MLTs). Additionally, the CMLTO is committed to engaging with the public about the College's role in public protection.

The CMLTO welcomes comments, questions, and feedback at all times, even when formal consultations or outreach initiatives are not underway. Learn more by clicking [here](#).

The CMLTO formal consultation process

The CMLTO Council occasionally holds formal consultations to gather comments and feedback from members, stakeholders, and employers.

- 1 The CMLTO Council directs the College to open a consultation period for a set time.
- 2 The CMLTO posts all information and documents related to the consultation on its web page and may solicit responses from members and stakeholders.
- 3 The CMLTO monitors consultation feedback and may post or disseminate further information as required.
- 4 The CMLTO analyzes all responses at the end of the consultation period and develops a consultation report for Council.
- 5 Council considers the consultation report and makes decisions or recommendations.
- 6 The CMLTO publishes the Council's decision in newsletters and on its web page.

College of Medical Laboratory Technologists of Ontario
Information subject to change at any time. Contact: communications@cmlto.com © 2018, The College of Medical Laboratory Technologists of Ontario.

Do you better understand how CMLTO manages feedback and questions from members now?

Yes

Select

No

Select

CMLTO submits Fair Registrations Practices report

CMLTO has submitted its Fair Registration Practices Report Medical Laboratory Technologists for 2017 to the Office of the Fairness Commissioner. Click [here](#) to read or download the report (PDF).



CMLTO posts copies of its Fair Registration Practices Reports [here](#).

View the Office of the Fairness Commissioner's assessment reports and reviews of CMLTO's registration practices, from 2007 to the present, by clicking [here](#).

Free evidence-based practice resources for allied health professionals!

MLTs registered to practice in Ontario can apply to the [Allied Health Professional Development Fund](#) for education grants for professional development activities that enhance the quality of care and services they provide to Ontarians.

Allied health professionals who are eligible for AHPDF education grants are also able to create an account at www.ahpdf.ca to access its extensive, practice-focused Electronic Health Library powered by EBSCO Health. These evidence-based resources can help allied health professionals grow their professional knowledge and expertise in the care of Ontarians:

[DynaMed Plus®](#) (PDF), [MEDLINE®](#) (PDF), and [CINAHL® Complete](#) (PDF).

CMLTO webinar: recently rescinded professional practice guidelines

On October 28, 2017, the CMLTO Quality Assurance Committee passed a motion to rescind the CMLTO Histology and Cytology Practice Guidelines. The CMLTO Practice Guidelines for Histology and Cytology are no longer available.

After announcing the rescinding of the two guidelines in early February, several MLTs contacted the College with questions. CMLTO delivered a webinar on February 22, 2018, to address MLTs' questions about why the guidelines were rescinded, and how it affects their professional practice. Topics included:

- Overview of MLT Standards of Practice, Code of Ethics, Scope of Practice and professional obligations
- CMLTO Practice Guideline development and review process.

If you missed the webinar or wish to see it again, [click here](#). You will be required to provide your name and email address. An FAQ (PDF) was created as an outcome of the webinar, read it by [clicking here](#).

*Please note that parts of the webinar were re-recorded due to audio difficulties in the original broadcast.

New process flowcharts developed

In an effort to clarify its processes and ensure transparency, CMLTO has developed more flowcharts to graphically depict important Registration and Professional Practice processes.

Download or print the flowcharts (PDFs) by [clicking on the links below](#).



Download a PDF of this flowchart [here](#).



Download a PDF of this flowchart [here](#).



Download a PDF of this flowchart [here](#).

Download a PDF of this flowchart [here](#).



Download a PDF of this flowchart [here](#).

Download a PDF of this flowchart [here](#).

Do you think this latest batch of flowcharts is informative?

Yes

Select

No

Select

Updated Voluntary Roster criteria

At its November 2017 meeting, the CMLTO Council approved updated minimum criteria for medical laboratory assistants and medical laboratory technicians to be included on the CMLTO Voluntary Roster of Registered Medical Laboratory Technicians, effective April 1, 2018.



You can learn more about the updated Voluntary Roster criteria, by clicking [here](#).

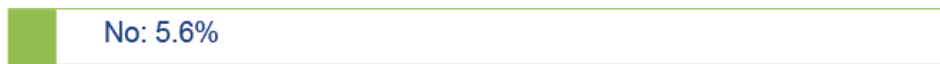
In the last issue of FOCUS we asked readers to answer the following questions. Here are the questions and your responses.

Please note that the question about the posters refers to the two informational posters based on feedback from a 2016 skill mix survey, a 2015 CMLTO member survey, and a 2014 scope of practice survey.

Did you find [the] posters informative?



Did you find this issue informative?



Did this issue of FOCUS improve your knowledge of CMLTO QAP processes and requirements?



LEADERSHIP ACCOUNTABILITY EXCELLENCE

College of Medical Laboratory Technologists of Ontario • 416 861-9605 • 1-800-323-9672

www.cmlto.com • communications@cmlto.com